

Minutes
NORTH DAKOTA EMS ASSOCIATION
Board of Directors Meeting
Gladstone Inn, Jamestown ND
February 20th 2009

Meeting was called to order by President Mark Weber at 7:00pm

Neil Frame moved to approve the minutes of the NDEMSEA Board meeting 12-04-2008

Jim Restemayer seconded, motion carried

Mark introduced Chelsey Flick as the current office staff

Old Business:

EPR sent a letter to Brenda Blazer concerning the HRSA Grant

3 items under review

#1 Items not allowed for payment by the grant.

#2 The Executive Directors salary 2005, 2007 legislative sessions and March 2006- December 2007.

The Grant required that the Executive Director maintain a time sheet. Those time records were not saved and were not recorded.

Mark is compiling all the e-mails and documents created by the ED to review his time spent on the HRSA Grant.

Mark requested that the Review committee consider all the information and quantify the time spent by the Executive Director

#3 Items that did not have the required documentation for payment by the grant.

Mark has submitted notes for several items, mainly referencing Regional Training.

Mark Reviewed the Reimbursement requests from Dept. of Health, DEMST.

Based on the projected numbers the NDEMSEA will have sufficient funds to continue to operate.

Mark reviewed the needs in the office concerning Conference, and immediate needs to run the association.

Chelsey Flick, indicated she would be willing to be in the office until finished with college, two years estimate.

Mark has several potential candidates that could serve as a temporary office manager.

Discussion was held if there is a temporary person that Chelsey could work with. Chelsey indicated that she would like to have some help available, that person would be working through April conference.

Neil Frame moved that Chelsey Flick keeps her current position and the Association hires a part-time person who is recommended by Cheryl and Chelsey.

Janie Cutshaw, Seconded, Motion Carried

Conference:

Cheryl Flick indicated that the Board will have to be working 24-7 to get everything done.

Tammy Roehrich, will be assigning tasks for the Board. If Board members have some people attending please see if they can help with some certificate distribution

Legislative:

Mark reviewed the various Bills going through the legislature.

Tim Meyer discussed the QA for ambulance services. The initial bill has failed but there is a indication that some of the proposals will be funded in the health department budget.

Communications requirements for emergency services will be improved .

SB2049 staffing Grants \$4.5 million requested was defeated in Appropriations but there is a commitment to provide additional funding in the Health Department budget for that.

Mark has indicated that our lobbyist Ken Tuppa has a very good relationship with the various legislators and the governor.

Star of Life:

Senator Conrad is being honored by the AAA.

The consensus of the Board is that it is important that ND is represented at the Star of Life Ceremony in Washington DC.

Steve Thomas moved that the Association send the North Dakota Star of Life provider of the year and a Association representative to Washington for the National Star of Life recognition ceremony.

Seconded by Dee Meinke

RC #1

12 yes, motion carried.

Mark has been in contact with the Wisconsin Association and they are asking if we are going to attend the networking meeting.

Tyronne Johnson moved to send two people to the workshop. One being Mark and the other being a member of the conference committee to be determined later.

Seconded by Tammy Roehrich

RC#2

12 yes, motion carried.

NDEMMSA server:

Mark Weber is wondering if we need the server in the office that was purchased 3 years ago.

Neil Fame moved to pay the server bill and he will see what the server is worth if the Association were to sell it.

Seconded by Steve Thomas

Motion carried.

NDEMMSA furniture:

Discussion: The association still owns the office furniture in Dean's old office, nothing is decided now.

NDEMMSA ED cell phone Plan:

Neil Frame moved to discontinue the ED cell phone plan, Steve Thomas seconded. Motion carried.

NDEMMSA open meeting ruling:

Jeremy Matson has requested a ruling from the AG concerning the open meeting requirements. Brenda has given the AG all the information they have asked for. We are waiting for their ruling. The Association has retained the Vogel Law firm to respond to the AG requests. The Association has a bill from the Vogel Law firm for \$2,500.00 for responding to the open meeting complaint.

Policies and By Laws:

Steve Thomas distributed the drafts of the policy and Bylaws.

A discrepancy has been discovered concerning the wording that should appear on the absentee ballots.

A motion by Janie that a letter be sent to the two candidates to accept the current ballot language on the web site as correct, the letter to be signed by both candidates.

Seconded by Curt Halmrast, Motion carried.

Discussion by the Board concerning the need for a reasonable per-diem, this would be in lieu of individual meal receipts.

Tammy Roehrich moved to establish the NDEMMSA per-diem at \$35.00 a day, for directors doing Association business.

Seconded by Steve Thomas

RC vote #3

13 yes, motion carried

Janie Cutshaw moved to accept the credit card policy as presented

Tyronne Johnson seconded, motion carried.

The remainder of the policies will be discussed at the April 2009 board meeting and the policies will be voted on in their entirety at that time.

Steve Thomas distributed the draft incorporation and by-laws.

Discussion was to eliminate the proxy section 6 and have the quorum be 2/3 of the current board present by whatever means, electronic means included, details will be worked out with legal advice.

Steve Thomas moved to remove Peg Haug, Mandy Gartner, and Mike Hall from all the NDEMMSA bank accounts.

Seconded by Janie Cutshaw

Motion carried.

Motion to adjourn Janie Cutshaw

Second by Curt Halmrast

Submitted by

Rudi Bloomquist NDEMMSA Secretary/Treasurer