

QUARTERLY BOARD MEETING OF THE
NORTH DAKOTA EMS ASSOCIATION
April 17, 2008

President Mark Weber called the quarterly board meeting of the North Dakota EMS Association to order at 7:30 PM at the Grand International Inn at Minot, North Dakota on April 17, 2008.

ROLL CALL: See attendance and voting record. All board members were present.

ANNOUNCEMENTS: New Executive Director Peg Haug was introduced.

READING OF MINUTES: A motion was made by Tammy Roehrich and seconded by Neil Frame to suspend the reading of the minutes and approve them as written. The motion was voted on and carried.

NEW BUSINESS:

President's Report: Mark handed out a Board of Directors' survey regarding membership benefits and stressed that we, as Board members, need to know what NDEMSEA does for our members so we can inform our members. The surveys were reviewed in detail. Additional benefits we would like to see were suggested.

Mark would like Board of Directors to visit with members during conference and ask them what we can do for them to make it easier to provide EMS in ND.

Other New Business: Shirley suggested that we give Mandy a cell phone so that she can be reached when she is out of the office on business. There was also discussion on hiring a temporary worker during the busy time before conference.

OLD BUSINESS:

HRSA Grant: - Mark reported that training is done for three of the four Regional Response teams, with 12-20 people in each region trained. The teams have incident command training and can be called in to help with major incidents.

Mark gave an update on the rest of the work to be done this year with the HRSA Grant.

Strategic Plan: The Strategic Plan will be done on Saturday, June 7th with the Board meeting to be held on Sunday June 8th at 9:00 AM at Fort Stevenson's State Park. The meeting will be at the Lodge.

Leadership Training for Service Directors: Doug reported that he looked at several programs and would like some guidance from the Board on the direction he should take with this.

Mark would like to find a foundation to pay for this so that it can be offered to Service Directors free as well as paying them for their time, rooms, meals and mileage. There was discussion on ways to fund the program.

Recruitment: - Dee has been working on the statewide recruitment/retention/membership drive. She is planning to have an Eagle Scout from her area help her develop something for recruitment as part of his Eagle Scout project.

Mark talked about Wisconsin's recruitment drives. Discussion.

Dee Meinke made a motion that we contact the Wisconsin EMS Association and set up a date when they can come and visit us to help with recruitment. Janie Cutshaw seconded the motion. Motion was carried by a roll call vote.

Membership Fees: Peg was directed to develop Service, Corporate and Student Memberships.

Break at 9:00 PM. Meeting reconvened at 9:15 PM.

Regional Conferences:

Elections: Mark would like to have a couple people put together a rule process for elections at Regional Conference so they are all done the same. It was decided it should be done by the Regional Presidents. Mark asked that they meet and get the information back to him within a month.

Regional Conference dates for 2008-2009 are:

NW – January 16-18, 2009 – Minot
NE – October 25-26, 2008 – Spirit Lake
SW – October 4 – 5, 2008 – Medora
SE – January 31 – Feb 1, 2009 – Jamestown

Star of Life Ceremony (Washington): The EMS Provider of the Year, Mark, and Peg will attend May 4, 5, 6 and 7th.

COMMITTEE REPORTS:

Budget and Finance: Mandy handed out the Audit Report and spoke about it and the discrepancies. She asked that everyone let her know what equipment they have so she can put together an Inventory as requested in the audit. Mandy also mentioned that the storage area currently being rented out is in a bad area of town and not secure so the storage area will be moved.

Legislative: Please let Mark know if you have any suggestions for items to be put on the Legislative Agenda.

Constitution/Resolutions: The By-Law change was voted on and passed.

Nomination/Election: There was one nomination for the Secretary/Treasurer position – Dawn Roppel from Langdon. A motion for a unanimous ballot will be made at the annual meeting.

Conference: Curt and Cheryl gave a brief report on Conference.

Publications: Deb stated the next deadline for the Response Times is May 15th.

Logo: Tami Peterson spoke about logo items she bought.

Awards: LeAnn reported that after this conference there will be a form sent out with one deadline for everyone and Regional winners will qualify for the State awards. She talked about the different awards that will be given out.

Test Team: - 130 tested in March. 400-500 have tested since the Association took over. It seems to be going well, although there was discussion about mistakes made at test sites, the fact that mistakes get made and that adjustments will be made.

EMS Advisory Committee: – nothing to report.

Service Directors Committee: Neil stated there is a preconference session tomorrow for Service Directors. The staffing grant process brought to light a lot of different ways services look at what they think a budget is. Tomorrow is training on budget and the Friday lunch session is for those who couldn't go Thursday.

Tim said not everyone had good budgets and everyone who got a staffing grant has to have a strategic plan as part of the deal. Further discussion on the staffing grant.

Historian: Mona brought an album that will be on display at the Association booth during conference.

Foundation: Peg is aware of fact we want to move the Foundation outside of this Board and will get it taken care of when she has been on as Exec Director a little longer. There was discussion on the fact that this has been taking a long time to be taken care of. There is between \$56,000 and \$57,000 in the Foundation at this time.

DEMS: Tim talked about the NHTSA assessment last week. They provided Tim with a full report – we have a synopsis. Tim reviewed some of the recommendations they made. One of the concerns is that we need to create quality assurance within our state in EMS. Doctors have a hard time finding the time to do it so we may need to add staff from the state to do that.

NHTSA is going to use Tim's report as a model.

There was discussion on making QRU licensing mandatory by the State. That way we would know what equipment they have.

Aaron Reiner, President of North Central EMS Cooperative: - Mr. Reiner was introduced and spoke about the NC EMS Coop, the rebate ND got back for buying through them and asked us to let them know if they can do anything for us.

Executive Assistant Position: The evaluation was not done because there was no Executive Director when the evaluation was due. Several Board members spoke of the great job Mandy does. There was discussion. **Deb Backman moved we raise Mandy's salary to \$15 per hour, second by Derek Hanson. Motion carried by a roll call vote.**

SOCIETY REPORTS:

I/C Society: Sherm had nothing to report but asked what his budget is.

ALS Society: Janie had nothing to report.

ND Rescue Society: Steve reported there was a class in Minot not so long ago and there will be one in Grand Forks this fall. There was discussion on the amount of rent the Rescue Society charges for someone to use their trailer and equipment.

Past Presidents Society: Derek had nothing to report.

REGIONAL REPORTS:

Northeast: Tami Peterson – Their conference in January provided 22 hours of continuing education. They will do the same next year with classes being held Friday, Saturday and Sunday.

Southwest: Neil - nothing

Northwest: Jim - nothing

Southeast: Curt – The next conference will again be held in Jamestown

STATEWIDE CONCERNS:

NDEMMSA Meeting dates:

Sunday, June 8th at 9:00 AM – Ft. Stevenson State Park – Garrison

Saturday, June 7th at 9:00 AM – Strategic Planning Session

Friday, October 3rd at 6:30 PM - SW Regional Conference Medora

Friday, January 30th at 6:30 PM – SE Regional Conference Jamestown

Wednesday, April 1 at 7:30 PM – NDEMMSA EMS Rendevous Bismarck

The next Board meeting will be held in Ft. Stevenson on June 8, 2008 at 9:00 AM.

A motion was made by Steve Fugelstad and seconded by Janie Cutshaw to adjourn the meeting. Motion carried. Meeting adjourned.

Respectfully submitted,

Sandy O'Connor, Secretary