

## ELECTION OF OFFICERS -ANNUAL MEETING -NOMINATION FORM

Nomination Forms Must be Postmarked No Later than December 31, 2009. Returned to the Nomination Chairman

Date: \_\_\_\_\_

We/I: \_\_\_\_\_

would like to nominate: \_\_\_\_\_

for the office of: \_\_\_\_\_ of the North Dakota EMS  
Association.

Qualifications: (attach resume) \_\_\_\_\_

Nominee is EMT? Yes \_\_\_\_\_ No \_\_\_\_\_

Initial EMT Certification Date: \_\_\_\_\_

Nominee Current EMS Assoc. Member Yes \_\_\_\_\_ No \_\_\_\_\_

### Officer Qualifications

Candidates for the officers of the North Dakota EMS Association must meet the following eligibility requirements:

- a. An officer must be an active EMT.
- b. An officer must have been an active EMT for two years prior to being elected.
- c. An officer must be a member of the North Dakota EMS Association.
- d. The president of the association must have had experience as a past or present Director of the Association.
- e. An officer cannot be an Employee of the Division of Emergency Medical Services of the North Dakota Department of Health.

### Nominating Procedures

- a. Licensed Ambulance squads. Rescue squads. Quick Response squads may nominate by ballot candidates to run for election of officers of the North Dakota EMS Association.
- b. Each squad may nominate one or more candidates for each of the positions of President, Vice President, Secretary/Treasurer. If the squad does not have a meeting to nominate candidates during the time frame allowed, then the president or other officers of said squad may cast the ballot for the squad.
- c. The candidates presented at the Annual Meeting of the Association for election will include only two of these nominees for each office that the Nomination Committee approved. (If only one candidate is nominated for any of the said offices then only that candidate's name shall be presented for election of said office).

### The Duties of the Officers Shall Be As Follows:

#### President:

The president shall preside at all meetings of the association and board. The president shall have general charge of and supervision over the affairs of the association, appoint all committees and designate the chairman of each and in general, perform and exercise the usual functions of the office of president of an association. The president also shall be chairman of the board, but will not have voting privileges, except in the case of a tie vote by other board members.

#### Vice President:

In the absence of the president at meetings, the vice president shall preside. In the event of the resignation, removal from office, death or permanent disability of the president, the vice president shall become president.

#### Secretary/Treasurer:

The secretary shall have charge of all books, records, and papers of the association, give notice of, attend and keep accurate minute of the meetings of the members of the association and board, be custodian of the corporate seal, and necessary papers, instruments, and documents executed on behalf of the association, carry out the directives of the president and the board and perform the duties of the office of secretary of the association. In the absence of both the president and vice-president, the secretary shall perform their duties. He/She shall make a summarization of meeting proceedings and actions in the newsletter following each meeting. Treasurer duties include, reviewing the financial records and processes of the association in conjunction with the NDEMSEA office staff.

***Please return this Nomination Form to the North Dakota EMS Association office by December 31, 2009.  
1622 East Interstate Ave., Bismarck, ND 58503***