

QUARTERLY BOARD MEETING OF THE
NORTH DAKOTA EMS ASSOCIATION
October 17, 2008

President Mark Weber called the quarterly Board of Directors meeting of the ND EMS Association to order on October 17, 2008 at 6:35pm at the Spirit Lake Casino, Devils Lake.

ROLL CALL: Roll call was taken by Dawn Roppel. See attendance and voting record. A quorum of board members was present. Also in attendance: Brenda Blazer, Attorney for the NDEMSEA, Aaron Ness and Jeremy Vendewald representing Eide Bailey, Angel Hoffert, Jeri Warrenburg, Steve Thomas, Jeremy Mattson, Cindy Voeller, and Marnie Olson, NDEMSEA members. Attendance record not saved, created by reading transcript.

ANNOUNCEMENTS: Mark reported that Deb Backman has resigned as a SE Director. Mary Walz from New Rockford has been appointed as the new SE Director.

READING OF MINUTES: Minutes of the June 8th, 2008 meeting were read by Dawn Roppel. The April 2008 minutes were not approved at the June 8, 2008 meeting due to a lack of a quorum. Leann Domonoske made the motion to suspend the reading of the April 2008 minutes and approve them as written, and approve the June 8th minutes, seconded by Cheryl Flick. All voting aye, motion carried.

OLD BUSINESS: Discussion regarding the order business was held. Peg Haug, Executive Director stated that New Business should not be held before Old Business according to Robert Rules of Order. Mark explained at a board meeting in 2005 the board voted to complete New Business before Old Business. At this meeting due to the seating of new directors Neil Frame made the motion to put Old Business first on the agenda, seconded by Cheryl Flick. All voting aye, motion carried

Eide Bailey Report: Tyrone Johnson made the motion to go into Executive Session, seconded by Jim Restemeyer. Our attorney Brenda Blazer stated that going into Executive Session would be in the best interest of the Association. Doug Anderson suggested that there be a roll call vote. (See roll call vote) Vote passed to go into Executive Session. Visitors were asked to leave the meeting.

Executive Session complete, meeting of the NDEMSEA was reopened.

Shirley Hagemeister left the meeting. Proxy with Neil Frame.

Division of Emergency Medical Services & Trauma (DEMST): Tim Meyer reported that the EMT-I '85 will have their last test exam in December of 2009. This will be replaced with ND Advanced EMT. DEMST has been tasked with defining reasonable EMS coverage in ND. Tim explained that they used recommendations from the NHTSA EMS assessment, a subcommittee of the EMS Advisory Committee met in May to determine reasonable EMS response coverage in ND. The subcommittee considered that a common theme in the NHTSA assessment seemed to reinforce the greater use of QRU's. There is

a statutory requirement that response times also be factored in when making this determination. With input from our advisory group, DEMST has determined that several controllable factors affect reasonable EMS coverage: access to the EMS system, emergency medical dispatch (EMD) and time from EMS notification to arrival on scene (response time). Tim explained DEMST's recommendations (see report).

Public Safety Committee: Mark and Tyrone reported on bills that the NDEMSA is hoping to sponsor and bill that we will be watching.

ND Star of Life: Peg Haug reported that only 2 names have been submitted for the ND Star of Life Ceremony that will be held January 8th, 2008. She encouraged board members to submit names to the office. Peg also reported on her presentation to the ND Association of counties.

Peg Haug left the meeting.

Membership: Tammy Roehrich brought some ideas to the board regarding membership fees. It would be easier for the office if all membership dues were due at the same time. Tammy will run numbers to find the best option.

Derek Hanson no longer on the phone.

NEW BUSINESS

Seating of new directors: Motion by Dee Menke second by Jeff Molberg to make the transition of directors onto the board. Old directors go out after old business and new directors start after old business.
Motion carried.

New Director: Steve Thomas was introduced as the new director from the SW region. LeAnn Domonoske was thanked for her time on the board as a SW director. LeAnn then left the meeting. Mary Walz was seated as a new director from the SE region.

Policies & Procedures: Discussion was held regarding updating the policies and procedures of the NDEMSA. Mark Weber appointed Dee Menke, Neil Frame and Steve Thomas to update the policies and procedures.

Representation at meetings: discussion was held on NDEMSA representation at various meetings, it was the consensus that Mark Weber or another NDEMSA BoD rep. would accompany Peg Haug to meetings. Motion by Dee Menke seconded by Curt Halmrast to have an additional person besides the Executive Director making certain decisions, those too be determined by the Executive Committee. Motion Carried.

Use of NDEMSA equipment: (Phones, Computers, Printers) Motion made by Tyrone Johnson and seconded by Curt Halmrast, and passed to allow directors that have equipment to use to use it for personal use.

Equipment Purchase Request: Deb Backman is interested in purchasing the camera and laptop that she was issued by the association. It was decided not to sell equipment to members and if the equipment is not needed by anyone else it should be placed on the Silent Auction that is held at the annual conference.

Open Forum Meetings: Grafton and Fessenden will be hosting Open Forum meetings. If there is anyone else who would like to host a meeting, please contact Mark or Tyrone.

COMMITTEE REPORTS

Budget/Finance: Peg Haug had a piece of paper that stated how much money we have in the bank. Financial report not acceptable because it was not a full financial report.

Legislative Agenda: Tyrone Johnson reported on the Public Safety Committee hearings that he and Mark attended. Tyrone stressed the importance of supporting bills that will be brought forward.

Conference: Cheryl Flick, Curt Halmrast, and Tammy Roehrich handed out a conference report. They are requesting each board member be at conference Wednesday, April 1st thru Sunday, April 4th. Discussion was held regarding the increase in flights, honorariums etc. Mona Marquart made the motion to increase the cost of conference by \$10 per day, seconded by Rudi Bloomquist. All voting aye, motion carried. The conference committee is also requesting help to find sponsorships.

Discussion was held regarding host cities for future conferences.

2012- Mona Marquart made the motion to hold the 2012 conference in Bismarck, seconded by Jeff Moberg. All voting aye, motion carried.

2013- Jeff Moberg made the motion to hold the 2013 conference in Minot, seconded by Rudi Bloomquist. All voting aye, motion carried.

2014- Jeff Moberg made the motion to hold the 2014 conference in Bismarck, seconded by Neil Frame. All voting aye, motion carried.

Logo: Doug Anderson reported for Tami Peterson. Logo items left over from the annual conference are being sold at the regional conferences and at test site.

Test Team: Doug Anderson reported for Tami Peterson. The September test site went well. Tami requested the board to look at the test team members traveling less than 50

miles have the same mileage option. Discussion was held. Steve Thomas made the motion to table the issue, seconded by Rudi Bloomquist. All voting aye, motion carried.

Constitution/Resolutions- Doug Anderson-Nothing to report

Nominations/Elections- Derek Hanson- No report-(no longer on the phone)

Publications: Please send any articles for the Response Times to the office.

Awards- Shirley Hagemeister- No report (left the meeting)

Advisory Committee: Neil Frame and Tyrone Johnson: Nothing to report.

Historian: Mona Marquart reported that she has been taking a lot of pictures and working on the albums.

SOCIETY REPORTS

IC Society: Sherm Severson- Nothing to report.

ALS Society: No Report

Rescue Society: Steve Fuglestad reported that they are looking for grants to update their equipment.

Past Presidents: Derek Hanson no longer on the phone- No Report

REGIONAL REPORTS:

Northeast: Jim Restemeyer- NE Conference is this weekend (October 18-19)

Southeast: Curt Halmrast: SE Conference will be held February 21-22 in Jamestown.

Northwest: Doug Anderson: NW Regional Conference will be held January 16-18 in Minot.

Southwest: Neil Frame reported that the SW Conference held in Medora on October 3-5 was well attended.

NDEMSA Meeting Dates:

December 4th, 2008 @ 6:00 pm- Carrington

April 1st, 2009 @ 6:30 pm- Bismarck

With no further business, Steve Fuglestad made the motion to adjourn, seconded by Mona Marquart. All voting aye, motion carried.

Due to many errors, these minutes have been corrected and re-written by Tammy Roehrich with notes from other board members.

Respectfully submitted,
Tammy Roehrich

Reviewed and rewritten by Rudi Bloomquist NDEMSEA secretary/treasurer 1-26-2009