

Board of Directors Meeting of the  
North Dakota EMS Association  
September 29, 2014 12:00 (Noon)  
Comfort Inn~Bismarck, ND

President Curt Halmrast called the Board of Directors meeting of the NDEMSEA to order on September 29, 2014 at Noon at the Comfort Inn in Bismarck, ND

**Roll Call:** Roll call was taken by Scott Helmer. See attendance and voting record. A quorum of NDEMSEA Board of Directors was present.

**Agenda Approval:** Suzan Hanson made the motion, seconded by Cheryl Flick to approve the agenda. All voting aye, motion carried.

**Announcements:** Curt Halmrast introduced visitors attending. The visitors were Mona Thompson, Jim Demell, Lynn Hartman, Sherm Syverson, Tim Meyer, Joe Lies, Adam Parker and Corrie Geurts.

**Reading of the Previous Minutes:** Dave Hilbert made the motion, seconded by Ken Reed to approve the March 7, 2014 minutes.

### **Old Business**

**Website/Database:** Pat and Corrie updated the board on the new website. Curt showed the website to the board.

**LUCAS Training:** It was reported that there has been an issue with getting the devices shipped out to the squads. A list of the services and number of people that have been trained was passed out. It was reported that Air ambulances will now qualify to get a LUCAS device.

**EMS Management Courses:** It was reported that six courses have been taught with 124 participants in Courses 1, 2 and 3. Six more courses have been budgeted for 2014-2015. There was discussion on possible topics for the courses. Some topics mentioned were: funding sources, billing, how to do a budget, documentation, management case studies, collaboration with squads, when to use ALS intercepts. There was also discussion on getting state funding to the ambulance services. The state will reimburse \$150.00 per day for the classes.

### **New Business**

**Communication Study:** Curt reported that state communications is looking for support from groups so that they can get money from the legislature. Ken Reed moved to donate \$250.00 and a letter of support to SIEC. Pete Christiansen seconded the motion and all were in favor. Motion passed.

**Regional CAH/EMS Meetings:** Carrington and Devils Lake are having issues between EMS and the Hospitals. Hettinger and Dickinson- LUCAS collaboration between the services. Also there is a transport plan concern for the Critical Access Hospitals. Also communication is an issue at times. Williston-Communication between everyone involved. During discussion it was determined that there is a need to get more of the players involved.

**Regional Elections:** Went over the rules and procedures for the elections of the Regional Directors.

**Systems of Care in ND:** This is headed by DEMST. The training areas to be stressed are LUCAS, 12 lead training and continuing education. An idea brought up is to have LUCAS, STEMI, and stroke training done on the same day. Discussion was held on how to get the training out to the services. It was asked if SIM ND can be used for this.

**Education Coordinator:** Discussion was held on hiring an Education Coordinator who could help with regional conferences. This would be mainly to make sure the attendees will get the required NCCR and LCCR requirements. Ken Reed moved for Approval for NDEMSEA to enter into a contract with DEMST to provide EMS a Systems of Care education. Further approved to develop a job description and compensation package for an Education Coordinator and to recruit for the position. Dave Hillbert seconded the motion. Motion was approved in Roll Call vote #1.

**State of EMS in ND:** There are numerous services that are struggling throughout the state. Money has been made available to the services but they have not been able to find the people to volunteer. There just are not people willing to volunteer due to the hours and other issues.

## **Partner Reports**

### **DEMST:**

- Kelli Sears reported that an application for an ambulance service in Mandaree has been received. They have a 90 grace period from last Friday. They have a projected call volume of 200 calls.
- There is an Education Strategic Planning meeting coming up in Jamestown.
- The requirements for the PILOT Project have not changed for now.
- On October 1<sup>st</sup> the self-assessment tool opens up on line. Results will be available in May.
- Tom Nehring reported that EMS Medic is an industrial unit that responds to the oil fields.
- A state Medical Director (Dr Jeff Sather) is expected to be hired soon.
- There will be a National Rural EMS meeting for rural services in Cheyenne Wyoming on May 5<sup>th</sup> & 6<sup>th</sup> 2015.
- A needs assessment has to be done with any ambulance application.

### **EMS Advisory Council (EMSAC):**

- Will take on funding area grants.
- Optional Application Request(OAR)—1. Increase in EMS money allocation, 2. Cardiac System of Care, 3. New database system.
- Strategic Planning Committee needs to be enlarged.
- The new legislative representative will be Chet Pollert.

**ND Department of Emergency Services:** Joe Lies reported that there is an Emergency Management Conference scheduled for October 6-10. There will also be THIRA (Threats and Risks) meetings ongoing.

**Oil Impacted EMS:** They are trying to get the video conferences going again.

**EMS Advisory Council:** Meeting on October 23.

### **Appointee Reports**

**Education:** Ken Reed had nothing more to report.

**Fire/Rescue:** Peter Christiansen had nothing to report.

**Regional Conferences:** The brochures will be going out 6-8 weeks prior to the conferences.

### **Committee Reports**

**Committee Assignments:** Curt Halmrast is working on the new assignments.

**Administration:** Corrie Geurts reported that the office is moving to the east side of the building. Also asked to please get the information in for the conferences ASAP. Corrie is also working on the website and on a recipe book for the 40<sup>th</sup> anniversary.

**Advocacy:** Tim Meyer reported that the AAA and NAEMT do not have the same agenda. Tim also reported on the trip to Washington DC and that NAEMT is sponsoring legislation to have an agency for EMS. The Stars of Life Day at the Capitol is February 23, 2015. Medicare is looking at increasing reimbursement rates.

**Awards:** Tami Peterson reported that nominations could be handed out at the regional conferences and then maybe we will have more nominations.

**Budget/Finance:** Went over financial reports.

**Education:** The annual conference will be held April 9-11, 2015 in Bismarck. The 2017-2020 conferences are at the Ramkota.

**Constitution/Resolution:** Nothing to report at this time.

**Marketing/Membership:** Working on 40<sup>th</sup> anniversary items.

**Nominations/Elections:** Suzan Hanson reported that the Vice-President position will be up for election.

**Publications (RT):** Loretta Haas and Linda Lindemann reported that they are working on an article for the services in ND from the oldest to the newest. In the January edition they are trying to get a list of all the ambulances with their approximate starting date.

**Service Directors:** Diane Witteman reported that to get a guide book for squad meetings and looking for ideas to engage the squad leaders.

**Regional Advisors:** Jim did a survey of regional services and they need more money and that 85% said the grants are extremely important. The squads would also like to know how to write a grant. They also talked of staffing problems for services.

**Regional Conferences**

Southwest- October 4-5, 2015- Medora      Northwest- January 17-18, 2015 - Minot  
Southeast- January 17-18, 2015 in Jamestown      Northeast – February 7-8, 2015-Grand Forks

**2014 Meeting Dates**

September 19, 2014-Bismarck  
November 13, 2014 Conference Call

**With no further business, Diane Witteman made the motion, seconded Pat Tracy to adjourn. All voting aye, motion carried.**

Respectfully submitted:  
Scott Helmer  
NDEMESA Secretary

## Attendance & Voting Record: September 29, 2014

	P OR A	VOTE #1	VOTE #2
Curt Halmrast	P		
Jim Restemeyer	P	Y	
Scott Helmer	P	Y	
Mark Weber	A		
Art Haskins-NW	P	Y	
Wayne Fahy-NW	A		
Tami Peterson-NW	P	Y	
Diane Witteman-NW	P	Y	
Suzan Hanson-SW	P	Y	
Linda Lindemann-SW	P	Y	
Ed Bina-NE	P		
Rudi Bloomquist-NE	P		
Pat Tracy-NE	P	Y	
Randall Severson-NE	P	Y	
Cheryl Flick-SE	P	Y	
Vicki Berreth-SE	P	Y	
Dave Hilbert-SE	P	Y	
Loretta Haas-SE	P	Y	
Ken Reed- Education	P	Y	
Peter Christiansen- Rescue	P	Y	
Mona Thompson- non voting	P		
Jim Demell- non voting	P		
Lynn Hartman- non voting	P		
DEMST- Tom Nehring/Kelli Sears- Non voting	P		
ND DES- Joe Lies- Non voting	P		